

**Traumatic Brain Injury Fund Review Committee
Public Session Minutes**

Date: April 15, 2024

Time: 3:00pm

Location: Virtual

Committee Members in Attendance:

Dr. Jill Brooks
Barbara Chabner
Katrina Majewski
Peri Nearon, Chair
Rosemary Richards

Committee Members Absent:

None

Staff Members Present:

Meredith Van Pelt, Regulatory Officer
Margaret E. Lumia, Program Administrator
Susannah Combs, Program Manager
Rosemarie Coculo, TBI Fund Administrative Assistant
Alyssa Rivera, Office Manager

Others Present:

Elizabeth Tingley, Deputy Attorney General

1. & 2. Call to order and Roll call

Chair Peri Nearon called the meeting to order at 3:01pm and took roll.

Barbara Chabner: Present
Dr. Jill Brooks: Present
Rosemary Richards: Present
Katrina Majewski: Present
Peri Nearon: Present

3. Opening Remarks

Chair Peri Nearon stated that the New Jersey Attorney General's Office filed a criminal indictment in March related to the TBI Fund's operations pre-2019. She advised that the Department fully cooperated with the investigation and appreciates the work of the Attorney General's Office. Chair Nearon emphasized that this has not impacted the day-to-day operations of the Traumatic Brain Injury Fund. She also noted that she is scheduled to testify.

4. Application Review

Chair Peri Nearon moved to enter Executive Session due to the privacy interests of applicants in their personal health information. The Committee entered Executive Session at 3:05pm.

The Committee returned from Executive Session at 4:51pm.

5. Ratification of applications discussed in Executive Session

Chair Peri Nearon moved to approve the New Applicant Plans, Amended Plans, and New Funding Year Plans voted to be approved in Executive Session. Katrina Majewski seconded the motion. Dr. Jill Brooks was absent for this vote. All members present voted in favor of the motion.

Chair Peri Nearon moved to ratify the denials, modifications, and holds on New Applicant Plans, Amended Plans, and New Funding Year Plans discussed in Executive Session. Barbara Chabner seconded the motion. Dr. Jill Brooks was absent for this vote. All members present voted in favor of the motion.

The actions taken in Executive Session and ratified in public session are listed in Appendix A .

6. Reporting of Emergency services applications

Chair Peri Nearon provided a report on Emergency services applications, stating that pursuant to N.J.A.C. 10:141-1.13, emergency services are considered in circumstances where there is a request to the Fund that cannot be heard according to the provisions of N.J.A.C. 10:141-1.7.

Since the last meeting on March 18, 2024, three applications were approved pursuant to N.J.A.C. 10:141-1.13.

1. This application involved impending shut off of the applicant's water and disrepair to the home. 18 hours per week of household management services were approved for the remainder of the funding year, which is approximately 6 weeks.
2. This application involved impending eviction from the home and upcoming landlord inspection. 12 hours of household management services were approved.
3. This application involved a broken stairlift such that the individual could not access the upper level of the home. A service visit and repair for the stairlift were approved.

The TBI Fund Review Committee meeting was adjourned at approximately 4:53.

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Appendix A

1; TBIF # 454950: Household Management Evaluation and Household Management sessions.

The Review Committee voted to modify the Service Plan for TBIF # 454950 to include the Household Management Evaluation and the services recommended by such Evaluation, as follows:

Dr. Jill Brooks: Yes
Barbara Chabner: Yes
Katrina Majewski: Yes
Peri Nearon: Yes
Rosemary Richards: Yes

Plan # 2; TBIF # 7009991: Household & Financial Management Evaluation and Household Management sessions and Financial Management.

The Review Committee voted to modify the Service Plan for TBIF # 7009991 to include the Household & Financial Management Evaluation and the amount of services recommended by such Evaluation, as follows

Dr. Jill Brooks: Yes
Barbara Chabner: Yes
Katrina Majewski: Yes
Peri Nearon: Yes
Rosemary Richards: Yes

Plan # 3; TBIF # 01112: Assistive Technology Evaluation.

The Review Committee voted to approve the Service Plan for TBIF # 01112 as follows:

Dr. Jill Brooks: Yes
Barbara Chabner: Yes
Katrina Majewski: Yes
Peri Nearon: Yes
Rosemary Richards: Yes

Plan # 4; TBIF # 04054: Assistive Technology Training and Assistive Technology.

The Review Committee voted to approve the Service Plan for TBIF # 04054 as follows:

Dr. Jill Brooks: Yes
Barbara Chabner: Yes
Katrina Majewski: Yes
Peri Nearon: Yes
Rosemary Richards: Yes

Plan # 5; TBIF # 04575: Assistive Technology Evaluation.

The Review Committee voted to approve the Service Plan for TBIF # 04575 as follows:

Dr. Jill Brooks: Yes
 Barbara Chabner: Yes
 Katrina Majewski: Yes
 Peri Nearon: Yes
 Rosemary Richards: Yes

Plan # 6; TBIF # 05871: Service Coordination.

The Review Committee voted to approve the Service Plan for TBIF # 05871 as follows:

Dr. Jill Brooks: Yes
 Barbara Chabner: Yes
 Katrina Majewski: Yes
 Peri Nearon: Yes
 Rosemary Richards: Yes

Plan # 7; TBIF # 07771: Durable Medical Equipment.

The Review Committee voted to approve the Service Plan for TBIF # 07771 as follows:

Dr. Jill Brooks: Yes
 Barbara Chabner: Yes
 Katrina Majewski: Yes
 Peri Nearon: Yes
 Rosemary Richards: Yes

Plan # 8; TBIF # 08092: Service Coordination.

The Review Committee voted to approve the Service Plan for TBIF # 08092 as follows:

Dr. Jill Brooks: Yes
 Barbara Chabner: Yes
 Katrina Majewski: Yes
 Peri Nearon: Yes
 Rosemary Richards: Yes

Plan # 9; TBIF # 08956: Life Skills Training-Evaluation.

Chair Nearon moved to modify the Service Plan for TBIF # 08956 to include Life Skills Training Evaluation and the services recommended by such Evaluation.

The Review Committee voted to modify the Service Plan for TBIF # 08956 as follows:

Dr. Jill Brooks: Yes
 Barbara Chabner: Yes
 Katrina Majewski: Yes
 Peri Nearon: Yes
 Rosemary Richards: Yes

Plan # 10; TBIF # 09093: Service Coordination

The Review Committee voted to approve the Service Plan for TBIF # 09093 as follows:

Dr. Jill Brooks: Yes
Barbara Chabner: Yes
Katrina Majewski: Yes
Peri Nearon: Yes
Rosemary Richards: Yes

Plan # 11; TBIF # 09201: Vision Care and Comprehensive Vision Therapy Exam.

The Review Committee voted to approve the Service Plan for TBIF # 09201 as follows:

Dr. Jill Brooks: Yes
Barbara Chabner: Yes
Katrina Majewski: Yes
Peri Nearon: Yes
Rosemary Richards: Yes

Plan # 12; TBIF # 09549: Assistive Technology Training.

The Review Committee voted to approve the Service Plan for TBIF # 09549 as follows:

Dr. Jill Brooks: Yes
Barbara Chabner: Yes
Katrina Majewski: Yes
Peri Nearon: Yes
Rosemary Richards: Yes

Plan # 13; TBIF # 09595: Assistive Technology Evaluation.

The Review Committee voted to modify the Service Plan for TBIF # 09595 to one hour of AT Training, as follows:

Dr. Jill Brooks: Yes
Barbara Chabner: Yes
Katrina Majewski: Yes
Peri Nearon: Yes
Rosemary Richards: Yes

Plan # 14; TBIF # 7004318: Life Skills Training.

The Review Committee voted to approve the Service Plan for TBIF # 7004318 as follows:

Dr. Jill Brooks: Yes
Barbara Chabner: Yes
Katrina Majewski: Yes
Peri Nearon: Yes
Rosemary Richards: Yes

Plan # 15; TBIF # 7008062: Life Skills Training.

The Review Committee voted to approve the Service Plan for TBIF # 7008062 as follows:

Dr. Jill Brooks: Yes
 Barbara Chabner: Yes
 Katrina Majewski: Yes
 Peri Nearon: Yes
 Rosemary Richards: Yes

Plan # 16; TBIF # 7009079: Occupational Therapy Sessions.

The Review Committee voted to approve the Service Plan for TBIF # 7009079 as follows:

Dr. Jill Brooks: Yes
 Barbara Chabner: Yes
 Katrina Majewski: Yes
 Peri Nearon: Yes
 Rosemary Richards: Yes

Plan # 17; TBIF # 7009080: Service Coordination.

. The Committee voted to approve the Service Plan for TBIF # 7009080 as follows:

Dr. Jill Brooks: Absent
 Rosemary Richards: Yes
 Peri Nearon: Yes
 Barbara Chabner: Yes
 Katrina Majewski: Yes

Plan # 18; TBIF # 00242: Companion Care services; Household management services; Financial management services.

The Review Committee voted to approve the Service Plan for TBIF # 00242 as follows:

Dr. Jill Brooks: Yes
 Barbara Chabner: Yes
 Katrina Majewski: Yes
 Peri Nearon: Yes
 Rosemary Richards: Yes

Plan # 19; TBIF # 02670: Personal Care.

The Review Committee voted to approve the Service Plan for TBIF # 02670 as follows:

Dr. Jill Brooks: Yes
 Barbara Chabner: Yes
 Katrina Majewski: Yes
 Peri Nearon: Yes
 Rosemary Richards: Yes

Plan # 20; TBIF # 06727: Assistive Technology; Companion Care.

The Review Committee voted to approve the Service Plan for TBIF # 06727 as follows:

Dr. Jill Brooks: Yes
 Barbara Chabner: Yes
 Katrina Majewski: Yes
 Peri Nearon: Yes
 Rosemary Richards: Yes

Plan # 21; TBIF # 06944: Household Management Evaluation and Household Management.

The Review Committee voted to modify the Service Plan for TBIF # 06944 to include the Household Management Evaluation and the services recommended by the Evaluation, as follows:

Dr. Jill Brooks: Yes
 Barbara Chabner: Yes
 Katrina Majewski: Yes
 Peri Nearon: Yes
 Rosemary Richards: Yes

Plan # 22; TBIF # 07726: Companion Care.

The Review Committee voted to approve the Service Plan for TBIF # 07726 as follows:

Dr. Jill Brooks: Yes
 Barbara Chabner: Yes
 Katrina Majewski: Yes
 Peri Nearon: Yes
 Rosemary Richards: Yes

Plan # 23; TBIF # 07942: Life Skills Training.

The Review Committee voted to approve the Service Plan for TBIF # 07942 as follows:

Dr. Jill Brooks: Yes
 Barbara Chabner: Yes
 Katrina Majewski: Yes
 Peri Nearon: Yes
 Rosemary Richards: Yes

24; TBIF # 08487: Environmental Modifications; Waiver of the Fund's \$15,000 annual cap.

The Review Committee voted to approve the Service Plan for TBIF # 08487 as follows:

Dr. Jill Brooks: Absent
 Barbara Chabner: Yes
 Katrina Majewski: Yes
 Peri Nearon: Yes
 Rosemary Richards: Yes

Plan # 25; TBIF # 08874: Household management; Companion care.

The Review Committee voted to approve the Service Plan for TBIF # 08874 as follows:

Dr. Jill Brooks: Yes
Barbara Chabner: Yes
Katrina Majewski: Yes
Peri Nearon: Yes
Rosemary Richards: Yes

Plan # 26; TBIF # 09229: Life Skills Training.

The Review Committee voted to approve the Service Plan for TBIF # 09229 as follows:

Dr. Jill Brooks: Yes
Barbara Chabner: Yes
Katrina Majewski: Yes
Peri Nearon: Yes
Rosemary Richards: Yes

Plan # 27; TBIF # 09344: Assistive Technology.

The Review Committee voted to approve the Service Plan for TBIF # 09344 as follows:

Dr. Jill Brooks: Yes
Barbara Chabner: Yes
Katrina Majewski: Yes
Peri Nearon: Yes
Rosemary Richards: Yes

Plan # 28; TBIF # 09565: Assistive Technology.

The Review Committee voted to hold the Service Plan for TBIF #09565 as follows:

Dr. Jill Brooks: Recused
Barbara Chabner: Yes
Katrina Majewski: Yes
Peri Nearon: Yes
Rosemary Richards: Yes

Plan # 29; TBIF # 09584: Life skills training.

The Review Committee voted to approve the Service Plan for TBIF # 09584 as follows:

Dr. Jill Brooks: Yes
Barbara Chabner: Yes
Katrina Majewski: Yes
Peri Nearon: Yes
Rosemary Richards: Yes

Plan # 30; TBIF # 09698: Household Management and AT Training.

The Review Committee voted to approve the Service Plan for TBIF # 09698 as follows:

Dr. Jill Brooks: Yes
Barbara Chabner: Yes
Katrina Majewski: Yes
Peri Nearon: Yes
Rosemary Richards: Yes

Plan # 31; TBIF # 10187: Assistive Technology Training.

The Review Committee voted to approve the Service Plan for TBIF # 10187 as follows:

Dr. Jill Brooks: Yes
Barbara Chabner: Yes
Katrina Majewski: Yes
Peri Nearon: Yes
Rosemary Richards: Yes

Plan # 32; TBIF # 464874: Service Coordination; Life Skills Training Evaluation; Life Skills Training.

The Review Committee voted to modify the Service Plan for TBIF # 464874 to include the Evaluation and the services based on the result of the Evaluation, as follows:

Dr. Jill Brooks: Yes
Barbara Chabner: Yes
Katrina Majewski: Yes
Peri Nearon: Yes
Rosemary Richards: Yes

Plan # 33; TBIF # 7006051: Eyeglasses.

The Review Committee voted to hold the Service Plan for TBIF # 7006051 as follows:

Dr. Jill Brooks: Recused
Barbara Chabner: Yes
Katrina Majewski: Yes
Peri Nearon: Yes
Rosemary Richards: Yes